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## National Conference of Appellate Court Clerks



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The largest professional network  
for appellate court clerks to  
exchange information, ideas, and  
opportunities.

Membership is open to appointed, elected or retired appellate court clerks, their assistants or chief deputies, and others in similar positions bearing different titles. To take advantage of all the benefits this organization offers, please visit the website at [www.appellatecourtclerks.org](http://www.appellatecourtclerks.org) or complete the membership application on the back of this brochure.



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*National Conference of  
Appellate Court Clerks*

### Membership Application

#### National Conference of Appellate Court Clerks

Mr./Ms. \_\_\_\_\_ Title: \_\_\_\_\_

Court: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Dues of the Conference for regular members are \$ 150.00 per year  
Please make your check payable to: National Conference of Appellate Court Clerks  
Send this completed Membership Application along with your check to:

National Center for State Courts  
Secretariat for NCACC  
300 Newport Avenue  
Williamsburg VA 23185

The National Conference of Appellate Court Clerks has served as a forum for appellate court clerks to exchange ideas, promote efficiencies and share in opportunities.

Originally formed in 1973 by twenty-eight founding members, membership now exceeds 200 with representation from most state and federal appellate courts.



**The objectives of the conference are:**

- To improve the knowledge and skills of appellate court clerks through conferences, seminars and other educational programs
- To enhance the professionalism of appellate court clerks and their offices and promote effective appellate court administration through technology and other advances; and
- To collect, interpret and disseminate information and ideas to improve the operation of the offices of the appellate court clerks.

## Annual Conference

The annual education conference is hosted each summer by a member in a different location. Educational sessions are tailored to the professional interests and needs of appellate court clerks and are presented by experts in the field and by conference members. Various vendors showcase the latest court improvements and technologies. Programs presented are approved for CLE credit.

**Sample conference topics:**

- Technology advancements
- Personnel & Budget issues
- Ethics
- Interacting with the Media
- Strategic and Succession Planning

Scholarships are available for qualified individuals to attend the conference.



## Other Benefits

Members are updated and informed of the latest developments in the administration of appellate courts.

*The Docket* is the newsletter prepared by the Publications Committee informing members of recent activities and developments in the profession.

The LISTSERV is a tool members can utilize to seek assistance or information on a variety of current issues from fellow members. Also, the website, [www.appellatecourtclerks.org](http://www.appellatecourtclerks.org) provides the latest information on administrative issues and upcoming conferences and serves as a repository for information of interest to appellate court clerks.

Committees are comprised of members working on projects throughout the year to assist the organization. Committees engage in issues such as developing the annual program, gathering and exchanging information on new technology, preparing publications, as well as executive and administrative committees to address the business aspects of the conference.

*When I was appointed Clerk of the U. S. Supreme Court over twenty years ago, one of the first things I did was join the National Conference of Appellate Court Clerks. It was a good decision. We share a common goal and the Association enables us to work together to provide professionalism and excellence for our courts.*

*Bill Suter*